

**Schedule 3**  
**FORM ECSRC – MC**

**NOTIFICATION OF MATERIAL CHANGE**  
**PURSUANT TO SECTION 98(3) OF THE SECURITIES ACT, 2001**

Date of Report 26th AUGUST 2018

**THE BANK OF NEVIS LIMITED**

(Exact name of reporting issuer as specified in its charter)

Territory and date of Incorporation CHARLESTOWN, NEVIS, 29TH AUGUST 1985

Issuer Registration Number: BON290885KN

BANK OF NEVIS BUILDING, MAIN STREET, CHARLESTOWN, NEVIS  
(Address of principal office)

Reporting issuer's:

Telephone number (including area code): 1-869-469-5564

Fax number: 1-869-469-5798

Email address: INFO@THEBANKOFNEVIS.COM

(Former name or former address, if changed since last report)

Set out all relevant information relating to material change(s) in the company.

Effective 25th September 2018, Mrs. Sonia Bowen-Tuckett demitted office as the Operations Manager of The Bank of Nevis Limited.

Mrs. Diedrea Walters will be acting in her stead until the vacancy is filled.

**SIGNATURES**

A Director and the Chief Executive Officer or Corporate Secretary shall sign the Notification of Material Change Report on behalf of the company. By so doing each certifies that he has made diligent efforts to verify the material accuracy and completeness of the information herein contained.

Name of Chief Executive Officer/Corporate Secretary:

**Cindy Herbert**

*C. Herbert*

Signature

*02/10/2018*

Date

Name of Director:

**Adrian Daniel**

*Adrian Daniel*

Signature

*02/10/2018*

Date

**APPENDIX 1  
BIOGRAPHICAL DATA FORMS**

**EXECUTIVE OFFICERS AND OTHER KEY PERSONNEL OF THE COMPANY**

Name: Diedrea Walters Position: Acting Operations Manager

Mailing Address: c/o The Bank of Nevis Limited  
Main Street, Charlestown,  
Nevis

Telephone No.: 1-869-469-5564

List jobs held during past five years (including names of employers and dates of employment).  
Give brief description of **current** responsibilities.

THE BANK OF NEVIS LTD, NEVIS, W.I.  
Senior Recoveries Officer - May 2016 to present  
RBTT BANK (SKN) LTD, Nevis, W.I.  
Branch Manager – 2013 to March 2016  
RBTT BANK (SKN) LTD, NEVIS, W. I.  
Senior Account Manager 2011- 2013

The key responsibility as Acting Operations Manager is general oversight of the Bank's Operations Department.

Education (degrees or other academic qualifications, schools attended, and dates):

THE GINGERLAND SECONDARY School, Nevis W.I.: Ordinary level certificates (General Proficiency).

ROYAL BANK OF CANADA, BARBADOS, 2015  
Self Employed Micro-Business  
Observational Coaching

ROYAL BANK OF CANADA, St. Lucia, 2014  
Authentic Leadership

ROYAL BANK OF CANADA, St. Kitts, 2013  
Credit Underwriting Workshop

ROYAL BANK OF CANADA, St. Lucia, 2011  
Personal Lending Training Courses:  
- Five C's of Credit  
- Making the Credit Decision  
- Lending to Self Employed persons

RBTT, 2004  
Professional Development Certificate, "Commercial Credit Appraisal", Technique 1, May 2004

Also a Director of the company ☐ Yes ☒ No

If retained on a part time basis, indicate amount of time to be spent dealing with company matters:

*Use additional sheets if necessary.*

